

**DETAILED PROJECT REPORT (DPR)
OF**

AT

BY

DPR Prepared By :

Date

:

CHECK LIST

All fields in the DPR document have to be filled. The chart below will assist you in that all fields have been filled.

SL No	TICK	CONTENT	Pg No
1.		Executive Summary	
2.		Promoter's Background	
a.		Mission and Vision of the Organisation	
b.		Background of the current operations (If new, not applicable)	
c.		New Business/ SPV	
i.		Experience profiles	
ii.		Individual/company net worth statements	
iii.		Justification of capability in terms of technology expertise / Patents/ Recognitions from institutions of repute/ Approval as qualified vendors etc. to be provided.	
d.		Existing Business / Expansion / Diversification	
i.		Details of association concerns/business	
ii.		Audited annual reports (last 3 financial years)	
iii.		Financial performance	
iv.		Production Details	
v.		Manpower and employment details	
vi.		ESR and CSR activities	
3.		Details on the Proposed Project/Investment	
a.		Overview of the project	
b.		Details of products/by products, services, capacity, capacity of utilization etc	
c.		Process description, flow diagram, raw materials & utility details	
i.		Raw materials source & availability	
ii.		Storage of raw materials	
iii.		Any restrictions attached/government consent required for procurement etc	

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iv.		Raw materials value chain	
v.		Utility details (Power requirements & Proposed Source, Water requirements & source)	
vi.		Transportation details	
vii.		Quality Control details	
d.		Plant & Machinery details, brands, capacities, indigenous availability	
i.		Full detail and description of the plant and machinery, whether imported or indigenously available	
ii.		Details of the technology and its suitability, the rate of obsolescence (If applicable)	
iii.		Details of technical know-how and a copy of the technical know-how agreement/MOU etc. (If applicable)	
iv.		Profile of Supplier	
v.		Post sales service support extended by the supplier	
vi.		Copy of the proforma invoice/quotations etc for the plant and machinery to be submitted in full.	
e.		Technology transfer (if any)	
f.		Proposed Employment Direct & Indirect	
i.		Manpower requirement during project execution (with breakup details of skill level, number, qualification, experience, salary etc.)	
ii.		Manpower requirement during regular operations (i.e., after project execution) with breakup details of skill level, number, qualification, experience, salary, Male / Female employment etc.	
iii.		Training needs	
iv.		Organisational structure / chart	
v.		Indirect employment generation & in what areas	
4.		Justification of Land required for the project	
a.		Location/ Survey No./Plot No. (if own land)	
b.		Extent of land required.	
c.		Area of Utilization	
d.		Layout Plan showing detailed area break-up area etc.	
e.		Justification for selection of the site/plot	

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f.		Distance from sensitive locations (World Heritage sites/protected forests, monuments etc.)	
g.		Distance from Nearest Habitation	
h.		Distance form Waterbodies, Highways (NH, SH, District roads etc)	
5.		Environment, Health & Safety Strategy/Plan(as applicable)	
a.		Air Emissions	
b.		Pollution	
c.		Waste Water Management/ZLD Plan	
d.		Solid Waste Management	
e.		Occupational Health and Safety	
f.		Environment, Health and Safety Measures	
g.		Environmental Aspects & Proposed treatment (if any)	
6.		Market Analysis and Feasibility	
a.		Market Size	
b.		Demand/ Supply Gap	
c.		Competition	
d.		Target Market	
e.		Export details (% export, target countries, export value and other details)	
7.		Project Timelines/ Implementation Schedule	
a.		Table showing major activities/ milestones, commencement date & Completion date of each activity.	
b.		A detailed note as to how implementation of the project will be planned, what strategy will be adopted etc.	
8.		Project Financials:	
a.		Cost Estimates	
b.		Working Capital Requirement	
c.		Financial Indicators (NPV, EIRR, PIRR, DSCR, PAT, PBT, Breakeven period by Cash and EBITDA)	
d.		Source of Finance (Major Investments and Fund Raisings Planned (With supporting documents for funds required to be shown for demonstration of commitment)	
e.		Subsidy / Grants	

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f.		Revenue Projections	
g.		Profitability Projection	
h.		Fund Flow Statement	
i.		Financial Ratios	
j.		Break Even	
k.		Term Loan	
l.		Internal Rate of Return	
m.		Loan repayment & interest repayment schedule	
9.		SWOT Analysis	
10.		Risk Analysis & Mitigation	

Annexures

SL No	TICK	Annexures Name	Pg No
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			

1. Executive Summary

SI No	Particulars	Details
1)	Name of the Company/Unit/Trust	
2)	Corporate Address	
3)	Mobile Number & E-Mail ID	
4)	Constitution of the Establishment	
5)	Type of Proposal (New Project /Expansion / Diversification /Modernization)	
6)	Primary activity of project	
7)	Project Location	
8)	Cost of Project (In Crores)	
9)	Means of Finance (In Crores)	
10)	Employment (In Nos.)	
11)	Land Requirement	
12)	Power Requirement	
13)	Water Requirement	
14)	Any other project specific details	

2. Promoter's background

a. Mission and Vision of the organisation [Max 50 words]

b. Background of the current operations(If new, not applicable) [Max 100 words]

c. New Business/ SPV

- i. Experience profiles [Max 500 words]

d. Existing Business/Expansion/Diversification

i. Details of association concerns/business [Max 100 words]

ii. Audited annual reports (Last 3 Financial Years)

Annual Report	Financial Year	Annexure attached
1		
2		
3		

iii. Financial performance [Max 100 words]

iv. Production Details [Max 100 words]

v. Manpower and employment details [Max 100 words]

vi. ESR and CSR activities [Max 100 words]

3. Details on the Proposed Project/Investment

a. Overview of the project [Max 100 words]

b. Details of products/by products, services, capacity, capacity of utilization etc [Max 100 words]

c. Process description, flow diagram, raw materials & utility details.

i. Raw materials source & availability [Max 100 words]

ii. Storage of raw materials [Max 50 words]

iii. Any restrictions attached/government consent required for procurement etc.
[Max 50 words]

iv. Raw materials value chain [Max 50 words]

v. Utility details (Power requirements & Proposed Source, Water requirements & source) [Max 100 words]

vi. Transportation details [Max 30 words]

vii. Quality Control details [Max 30 words]

d. Plant & Machinery details, brands, capacities, indigenous availability

i. Full detail and description of the plant and machinery, whether imported or indigenously available. [Max 100 words]

ii. Details of the technology and its suitability, the rate of obsolescence (If applicable) [Max 50 words]

iii. Details of technical know-how and a copy of the technical know-how agreement/MOU etc. (If applicable) [Max 50 words]

iv. Profile of Supplier [Max 50 words]

v. Post sales service support extended by the supplier [Max 50 words]

vi. Copy of the proforma invoice/quotations etc for the plant and machinery to be submitted in full. [Max 50 words]

e. Technology transfer (if any) [Max 50 words]

f. Proposed Employment Direct & Indirect

i. Manpower requirement during project execution (with breakup details of skill level, number, qualification, experience, salary etc.) [Max 100 words]

ii. Manpower requirement during regular operations (i.e., after project execution) with breakup details of skill level, number, qualification, experience, salary, Male / Female employment etc. [Max 50 words]

iii. Training needs

iv. Organisational structure / chart

- **Attached organisational chart as annexure** **Yes** **No**

v. Indirect employment generation & in what areas [Max 50 words]

4. Justification of Land required for the project.

a. Location/ Survey No./Plot No. (if own land) [Max 50 words]

b. Extent of land required [Max 50 words]

c. Area of Utilization [Max 50 words]

d. Layout Plan showing detailed area break-up area etc.

- **Attached Layout Plan as annexure:** **Yes** **No**

e. Justification for selection of the site/plot [Max 50 words]

f. Distance from sensitive locations (World Heritage sites/protected forests, monuments etc.) [Max 50 words]

g. Distance from Nearest Habitation [Max 50 words]

h. Distance form Waterbodies, Highways (NH, SH, District roads etc) [Max 50 words]

5. Environment, Health & Safety Strategy/Plan (as applicable)-Mention Category, Pollution type and type of industry.

a. Air Emissions [Max 50 words]

b. Pollution [Max 50 words]

c. Wastewater Management/ZLD Plan [Max 50 words]

d. Solid Waste Management [Max 50 words]

e. Occupational Health and Safety [Max 50 words]

f. Environment, Health and Safety Measures [Max 50 words]

g. Environmental Aspects & Proposed treatment (if any) [Max 50 words]

6. Market Analysis and Feasibility

a. Market Size [Max 50 words]

b. Demand/ Supply Gap [Max 50 words]

c. Competition [Max 50 words]

d. Target Market [Max 50 words]

e. Export details (% export, target countries, export value and other details) [Max 50 words]

7. Project Timelines/ Implementation Schedule

a. Table showing major activities/ milestones, commencement date & Completion date of each activity.

Project Timelines/ Implementation Schedule attached Yes No

b. A detailed note as to how implementation of the project will be planned, what strategy will be adopted etc. [Max 500 words]

8. Project Financials:

a. Cost Estimates (below table is indicative) (Additional Information can be entered below)

SI No	Cost Estimates	(Rs. In Lakh)
1	Land	
2	Site Development	
3	Civil Works & Buildings	
4	Indigenous Plant & Machinery	
5	Prelim & Preoperative expenses	
6	Miscellaneous Fixed Assets	
7	Contingencies	
8	Working Capital Margin	
9		
10		
11		
12		
13		
	Total	

b. Working Capital Requirement [Max 30 words]

c. Financial Indicators (NPV, EIRR, PIRR, DSCR, PAT, PBT, Breakeven period by Cash and EBITDA) [Max 50 words]

d. Source of Finance (Major Investments and Fund Raisings Planned (With supporting documents for funds required to be shown for demonstration of commitment)

[Max 100 words]

e. Subsidy / Grants Details [Max 50 words]

f. Revenue Projections

Attached Revenue Projections details as annexure: Yes No

g. Profitability Projection

Attached Profitability Projections details as annexure: Yes No

h. Fund Flow Statement

Attached Fund Flow Statement details as annexure: Yes No

i. Financial Ratios [Max 50 words]

j. Break Even [Max 30 words]

k. Term Loan [Max 30 words]

l. Internal Rate of Return [Max 30 words]

m. Loan repayment & interest repayment schedule [Max 30 words]

9. SWOT Analysis [Max 100 words]

10. Risk Analysis & Mitigation [Max 100 words]
